

Corporate Meetings & Events

Gari Melchers Home and Studio



Corporate Meetings & Events in the Studio Pavilion

Your event will be held inside the Studio Pavilion adjacent to the Studio galleries which holds the largest collection of Gari Melcher's artwork. The elegant stone building opens up to the estate's gardens and overlooks the Rappahannock River. It is the ideal location for your corporate meetings, retreats, presentations, and parties. The beautifully appointed space accommodates a wide variety of group sizes— from small, intimate meetings, to large, regional retreats. The space accommodates up to 150 for auditorium seating, 150 for a standing/seated cocktail reception, and 120 for a seated table event. Connected to the Studio galleries by a hallway and reception area, the Pavilion and Studio are fully accessible. The Pavilion is equipped with an electronically controlled podium, speakers, microphone, screen and projector, and WIFI. It is conveniently located just 5 minutes north of downtown Fredericksburg and 1 mile from Interstate 95. We are the perfect facility for local and regional meetings since we are located directly in between Washington D.C. and Richmond, VA.



Venue Pricing

Corporate Meetings & Events

Overlooking the Rappahannock River and nestled in a peaceful, private, garden setting, the Studio Pavilion is a unique location. In addition to weddings and parties, the Studio Pavilion is the perfect venue to get a break from the office and hold your corporate meetings, dinners, retreats, and banquets. Whether it's a small meeting or a large retreat, the Studio Pavilion is the ideal venue. The beautifully appointed space accommodates up to 120 for a seated banquet, 150 for a standing/seated cocktail party, and 150 for auditorium seating.



Daytime Events

Available year round. Hours limited to 8 am– 5 pm
Price includes tables, chairs, on site staff, on site parking, set up, and clean up.

| Length of Event | Price |
|---------------------------------|-----------|
| Full Day Use (8 am– 5 pm) | \$750 |
| **UMW and Government Agencies** | **\$450** |
| Half Day Use (max 4 hours) | \$500 |
| **UMW and Government Agencies** | **\$300** |

Evening Events

Available year round. Hours limited to 5 pm-11 pm.
Price includes tables, chairs, on site staff, on site parking, set up, and clean up.

| Length/Type of Event | Price |
|---|--------|
| Cocktail Party (max 2 hours) | \$600 |
| Dinner Event (max 4 hours) | \$800 |
| Combined Event (max 5 hours) <i>Auction, Gala with dance floor, etc.</i> | \$1500 |

Studio tours are available at an extra charge of \$200/hour.

Advance reservations required.

AV use (microphone, PowerPoints, etc) is an additional \$100.

Catering is not included in above fees.



Event Catering

We require clients to choose from the approved caterers below for events at Belmont. We know and trust these companies and know they will work with you to make your event wonderful.



(Foode pictured above)

| | | | |
|---|----------------|----------------------------------|--------------------------------|
| Caroline Street Catering Fredericksburg, VA | (540) 654-9180 | carolinestreetcatering@gmail.com | www.carolinestreetcatering.com |
| Party Services by Dori Fredericksburg, VA | (804) 761-3729 | dorifarrell@gmail.com | |
| Foode Fredericksburg, VA | (540) 479-1370 | thecrew@foodeonline.com | www.foodeonline.com |
| Flavours by Sodexo Fredericksburg, VA | (540) 654-1931 | ljacobs@umw.edu | www.umwcatering.com |
| A Sharper Palate Richmond, VA | (804) 553-0495 | kwalker@asharperpalate.com | www.asharperpalate.com |
| White House Catering Richmond, VA | (804) 664-1702 | thecitybar@yahoo.com | www.whitehousecatering.com |

Meeting & Event Frequently Asked Questions

What is Gari Melchers Home and Studio?

The historic house at Gari Melchers Home and Studio at Belmont possesses a rich history starting in the 1790s. Gari Melchers (1860-1932) and his wife Corinne bought the property from the Ficklin family in 1916. Gari Melchers was a successful American Impressionist painter, born in Detroit, and did most of his studies in Europe. The house is furnished with the unique antiques the couple collected throughout their travels and has been carefully reproduced to reflect their individual and eclectic tastes. The property also includes Gari Melchers original stone studio which he designed and now houses the largest collection of his paintings and drawings. Belmont has beautiful restored gardens, planted with the same types of flowers and plants Corinne used. Events take place in the stunning Studio Pavilion, situated in an elegant woodland setting, connected to the Studio and opens onto the estate's gardens. A National Historic Landmark, Gari Melchers Home and Studio is one of just 30 of America's most significant artists' spaces included in the National Trust for Historic Preservation's Historic Artists' Homes and Studios consortium.



Where is Gari Melchers Home and Studio?

Gari Melchers Home and Studio is located in Fredericksburg, VA, which is directly between Richmond, VA and Washington D.C. The estate is conveniently just 1 mile from Interstate 95 and 5 minutes north of downtown Fredericksburg. Downtown Fredericksburg is a historical small town with wonderful hotels, restaurants, and shops.

Do you have AV capabilities?

Yes, we have an electronically controlled podium, ceiling mounted sound system, remote sound, microphones, automatic drop down screen and projector, plenty of power outlets dispersed throughout the room, and complimentary WIFI. We have a laptop that is hooked into our system that you may use with your flash drive or feel free to bring your own laptop. We do charge an additional \$100 fee for AV usage but this includes an AV technician that will be there during the duration of your event to help you set up and make sure everything runs smoothly. Just let us know exactly what AV requirements you'll need and we will take care of them!

Can I have my event inside the House or Studio?

Unfortunately, you cannot have your event inside the historic house or studio. Your event will be held inside the Studio Pavilion. We are able to put tables and a bar on the Pavilion terrace if you'd like your guests to enjoy the beautiful grounds and architecture. We also offer the option of opening the Studio Galleries at an additional \$200 per hour. It's fun to have them open for an hour so your guests can learn about the unique venue.

Can you tentatively hold my meeting/event date?

Yes, we can hold the date for up to 14 days.

How do I book my meeting/event?

In order to officially book and secure your event you will need to sign a contract and pay a 50% non refundable deposit of all total fees. Your balance is due 30 days prior to your event.

Can we bring in a caterer not on your approved list?

No, since we are a historic museum and hold the caterers to certain guidelines, you must pick a caterer from our list.



Corporate Meetings & Events Guidelines

- Nobody will be allowed in the building until two hours before the event starts. You must set up a time with the Special Events Staff to come the day before the event to set up any decorations.
- If your event starts before 9 AM, nobody will be allowed in the building until one hour before the event starts.
- You must choose a caterer from our Catering List, no outside caterers allowed.
- Events must conclude by 11:00 PM, in order to ensure that an event ends by this time, any bar and or music must end by 10:30 PM.
- Doors leading to outside must remain closed at all times. They can be unlocked for entrance to the terrace, but they may not be propped open.
- No live flames allowed inside the Pavilion.
- Nothing can be applied to the walls using tape, tack, push-pins, nails, screws, etc.
- Smoking is not allowed in the building, but guests are allowed to smoke on the terrace where there is an ash tray.
- Events must begin and end within the time frame agreed upon timeframe or there will be a fee of \$50 per half hour.
- Alcohol must be provided and supervised by your selected caterer.
- Table linens are not included in the rental fee. Your caterer can arrange linen rental.
- Rental items arranged for the event are the responsibility of the renter. Rented items cannot be delivered prior to 48 hours before the event and must be removed within 48 hours of the event.
- All personal items, decorations, gifts, leftover food, rental items you brought in, etc. must be removed directly after the event. You cannot store anything in the Pavilion.
- Please throw away all paper, boxes, folders, etc.



FANNIE ROOTS HOUSE
CLOSED TO THE PUBLIC

RAPPAHANNOCK RIVER

PAVILION

SERVICE DRIVE

FARM BUILDINGS

STUDIO

VISITOR CENTER

PARKING

GARAGE

BUSES

ENTRANCE

WASHINGTON STREET

ROUTE 17

STATE ROUTE 1001

SUMMER HOUSE

SOUTH LAWN

SPRING HOUSE

HOUSE

LONG WALK

GROVE PATH

WASHINGTON STREET

CARETAKER'S HOUSE
CLOSED TO THE PUBLIC

WILDLIFE HABITAT TRAIL

RIVERSIDE TRAIL

ACCESS TO TRAILS

INGLESIDE DRIVE

TO FALMOUTH & FREDERICKSBURG